

CARRIAGE HILLS RESIDENT'S ASSOCIATION
BOARD of DIRECTORS MEETING
June 21st 2011

Board Members Present:	President David Hollingshead, Treasurer Sharon Collins, Director Marvin Yudenfreund, and Secretary John Schofield
Board Members Absent:	None
Homeowners in Attendance:	None
Management Present:	Robyn Hetland, CCAM

I. CALL TO ORDER

President Dave Hollingshead called the Carriage Hills Residents' Association Board of Directors meeting to order at 7:02 p.m. at the May Valley Community Center at 3530 Morningside Drive in Richmond, California.

II. ADOPTION OF MINUTES

- A motion was made and duly seconded (Collins/Yudenfreund) to approve the minutes from the May 17, 2011 regular Board of Directors meeting, All were in favor and the motion carried unanimously.
- A motion was made and duly seconded (Collins/Yudenfreund) to approve the minutes from the May 17, 2011 executive session. All were in favor and the motion carried unanimously.

III. ADJOURN TO EXECUTIVE SESSION

President Dave Hollingshead adjourned the Board meeting to conduct executive session at 7:10 p.m.

IV. EXECUTIVE SESSION

Executive Session was called to order at 7:10 p.m. the purpose of the executive session was for the Board of directors to conduct interviews of prospective candidates for the vacant, one-year term, position on the Board. The schedule of interviews was as follows:

- 7:10 pm Yulanda Williams
- 7:30 pm Kathleen Lord Black
- 7:50 pm Shams Naqvi

V. REGULAR SESSION

Regular session of the Board of Directors was called to order at 8:10 p.m.

VI. TREASURER'S REPORT

Treasurer Sharon Collins reviewed the yearend financials with the Board.

A motion was made and seconded (Collins/Schofield) to carry forward \$32,002 in operations. All were in favor and the motion carried unanimously.

A motion was made and seconded to approve the yearend financial report with correction. All were in favor and the motion carried unanimously.

The Board discussed small claims filings. Management will determine the filing limits and provide information to the Board.

VII. APPOINTMENT TO THE BOARD OF DIRECTORS

After discussion and review of the qualifications of the candidates for the open Board position, the Board agreed to appoint Shams Naqvi to fill the one-year vacancy, based on Mr. Naqvi's acceptance and signing of the Code of Ethics.

VIII. NEXT MEETING DATE

The next meeting will be held on Tuesday, July 19th, 2011, 7:00 p.m. at the May Valley Community Center at 3530 Morningside Drive in Richmond, California.

IX. ADJOURNMENT

With business concluded, President Dave Hollingshead adjourned the Regular Board Meeting of the Carriage Hills Residents' Association Board of Directors meeting at 9:01 p.m.