

CARRIAGE HILLS RESIDENT'S ASSOCIATION
BOARD of DIRECTORS MEETING

May 17, 2011

Board Members Present: President David Hollingshead, Treasurer Sharon Collins, Director Marvin Yudenfreund, and Secretary John Schofield

Board Members Absent: None

Homeowners in Attendance: None

Management Present: Robyn Hetland and Stacey Salsedo ACI

I. CALL TO ORDER

President Dave Hollingshead called the Carriage Hills Residents' Association Board of Directors meeting to order at 7:25 p.m. at the May Valley Community Center at 3530 Morningside Drive in Richmond, California.

II. ELECTION OF OFFICERS

- A motion was made, duly seconded to nominate David Hollingshead as President. The motion to elect David Hollingshead as President was resolved unanimously.
- A motion was made, duly seconded to nominate Sharon Collins as Treasurer. The motion to elect Sharon Collins as Treasurer was resolved unanimously.
- A motion was made, duly seconded to nominate John Schofield as Vice-President and Secretary. Director Schofield conditioned acceptance of the nomination. The motion to elect John Schofield as Vice-President and Secretary was resolved unanimously.

III. ADOPTION OF MINUTES

- A motion was made and duly seconded to approve the minutes from the April 12th, 2011 regular Board of Directors meeting, as amended. All were in favor and the motion carried unanimously.

IV. VACANT BOARD POSITION

ACI is to contact the three (3) unsuccessful Board candidates to determine if any or all of the candidates are interested in filling remaining term of the vacant Board position. For any candidates interested in the position, ACI will schedule interviews to be conducted at

the Board meeting scheduled for June 21, 2011. President Hollingshead will circulate to the Board three (3) questions to be asked each candidate at the Board meeting.

V. COMMITTEES

The Directors listed below will chair the following CHRA standing committees for Fiscal Year (FY) 2011:

- Architectural (ARC): John Schofield
- Landscape: David Hollingshead
- Richmond Neighborhood Council: Marvin Yudenfreund

VI. COMMITTEE REPORTS

A. Landscape: *David Hollingshead*

- To late in the year to trim 27 Raywood Ashes. Project delayed until Fall 2011.
- Work completed to repair the wall gap and entrance. Director Yudenfreund commented that the wall repair performed did not appear to be professional. In particular the post repair. Director Schofield concurred.

B. Architectural (ARC): *John Schofield*

- 109 Chariot, Painting, Approved.
- 5308 Coach, Tree Replacement, Approved.
- 4856 Buckboard, Paint, Approved.

C. Richmond Neighborhood Council: *Marvin Yudenfreund*

- Neighborhood Association Reports: Carriage Hills Residents' Assn. reported that the city's largest garage sale, with up to 440 homes participating, will be held on Saturday, June 4, from 8:00 am to 4:00 pm.
- Police Chief Chris Magnus reported continuing major decreases in crime throughout the city. Armed robbery & homicides were down 50% from a year ago; attempted robbery down 83%, rape down 33%, burglary down 11%, vehicle theft down 12%, prostitution down 12%, shots fired down 33%.
- The new noise ordinance will have its second reading at the next Council meeting on May 18.
- The City will issue a towing contract that will specify how tows and impounds are handled.
- Six applications have been received for medical marijuana dispensaries. They are being vetted and three will be selected to do business in Richmond.
- The contact number to report tall grass on lawns is the blight abatement number: 965-4905.
- The mayor has appointed 19 of her friends and cronies to positions on the new Point Molate Committee. The Council's intention was to have the committee membership be all inclusive.
- The Richmond Budget – This topic consumed most of the meeting. A City

Budget workshop will be held in Council chambers, May 24. The City has scheduled community presentations by the City Manager, Finance Director, and senior management staff on the 2011/2012 budget on Thursday, June 2 at 8:00 pm at Olinda School for the 2 Carriage Hills HOAs (and May Valley, El Sobrante Hills, the 3 Hilltop HOAs, Quail Hill, Greenridge, Castro Heights, & Hasford Heights).

- The new RNCC address is: P.O. Box 5508, Richmond 94805.

VII. TREASURER REPORT – Sharon Collins

- April 2011 financial statement was reviewed. There were no material variances and the financials were in good shape.

A motion was going to be made to approve moving forward with four small claims. However, the Board and ACI were unsure what the restrictions were for small claims. Until the Board had this information, this motion was tabled until the June 21, 2011 Board meeting.

VIII. UNFINISHED/NEW BUSINESS

A. ACI Meeting Schedule

- For FY 2011, ACI will participate in the following meetings:
 - June 21, 2011
 - August 16, 2011
 - October 18, 2011
 - November 15, 2011
 - January 12, 2012
 - April 17, 2012
 - May 15, 2012

B. Newsletter/Assessment Letter

- ACI is to prepare draft newsletter for review by the Board prior to May 25, 2011. Include in the newsletter, the date of the Neighborhood Yard Sale, June 4, 2011.
- ACI to send out assessment letter with newsletter before June 1, 2011.

C. Neighborhood Yard Sale

- Confirmed Neighborhood Yard Sale for June 4, 2011 weather permitting.
- Posters will be prepared by Director Collins. Posters to be picked up at Director Hollingshead's home on the evening of May 26, 2011.

D. Governing Documents

- Board requests ACI to obtain and distribute filed/stamped copy of governing documents petition.

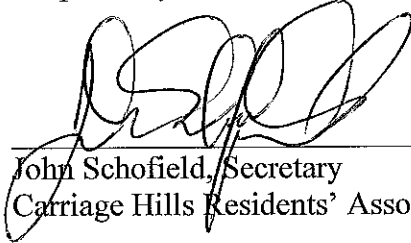
IX. NEXT MEETING DATE

The next meeting will be held on Tuesday, June 21, 2011, 7:00 p.m. at the May Valley Community Center at 3530 Morningside Drive in Richmond, California.

X. ADJOURNMENT

With business concluded, President Dave Hollingshead adjourned the Regular Board Meeting of the Carriage Hills Residents' Association Board of Directors meeting at 8.22 p.m.

Respectfully submitted by:



John Schofield, Secretary
Carriage Hills Residents' Association